



CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY

March 31, 2021
AGENDA ITEM #5

Approve the minutes from the
February 8, 2021 Special Called Board Meeting
and the February 28, 2021 Regular Board
Meeting

Strategic Plan Relevance: Regional Mobility
Department: Legal
Contact: Geoffrey Petrov, General Counsel
Associated Costs: N/A
Funding Source: N/A
Action Requested: Consider and act on motion to approve minutes

Summary:

Approve the attached draft minutes for the February 8, 2021 Special Called Board Meeting and the February 28, 2021 Regular Board Meeting.

Backup provided: Draft minutes, February 8, 2021 Special Called Board Meeting and the February 28, 2021 Regular Board Meeting

MINUTES

Special Called Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Monday, February 8, 2021

This was a video conference meeting. Notice of the meeting was posted February 4, 2021 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins and Vice Chair Meade, board members David Singleton, David Armbrust, Mark Ayotte, John Langmore and Mike Doss were present on the video conference.

An archived copy of the live-streamed audio of this meeting is available at:

<https://mobilityauthority.swagit.com/play/02082021-560>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 10:03 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

Executive Session Pursuant to Government Code, Chapter 551

Chairman Jenkins announced in open session at 10:04 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following items:

2. Discuss legal issues related to claims by or against the Mobility Authority; pending or contemplated litigation and any related settlement offers; or other matters as authorized by §551.071 (Consultation with Attorney).
3. Discuss legal issues relating to procurement and financing of Mobility Authority transportation projects, as authorized by §551.071 (Consultation with Attorney).
4. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 10:14 a.m.

Regular Items

5. Discuss and consider awarding a contract to design and construct the 183 North Mobility Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

MOTION: Award a contract to design and construct the 183 North Mobility Project.

RESULT: Approved; 7-0

MOTION: David Armbrust

SECONDED BY: John Langmore

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None

ADOPTED AS: **RESOLUTION NO. 21-005**

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 10:52 a.m.

6. Adjourn meeting.

MINUTES

Regular Meeting of the Board of

Directors of the

CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY

Wednesday, February 24, 2021

9:00 a.m.

This was a video conference meeting. Notice of the meeting was posted February 19, 2021 online on the website of the Mobility Authority and in the Mobility Authority's office lobby at 3300 N. Interstate 35, #300, Austin, Texas 78705-1849. Chairman Jenkins was present on the video conference meeting as were Vice Chair Meade, Board Members David Armbrust, Mark Ayotte, John Langmore, Mike Doss and David Singleton.

An archived copy of the live-streamed audio of this meeting is available at:

<https://mobilityauthority.swagit.com/play/02242021-716>

1. Welcome and opportunity for public comment.

After noting that a quorum of the Board was present, Chairman Jenkins called the meeting to order at 9:03 a.m. and had each Board Member who attended via video conference state their name for the record and confirm that they could both hear and be heard by all other attendees that were present in-person or live streaming.

Consent Agenda

2. Approve the minutes from the January 27, 2021 Regular Board Meeting.

MOTION:	Approve Item No. 2 under the consent agenda
RESULT:	Approved 7-0
MOTION:	Mark Ayotte
SECONDED BY:	David Singleton
AYE:	Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY:	None.

Regular Items

3. Accept the financial statements for January 2021 and consider the monthly budget update.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer and Robert Goode, Deputy Executive Director.

MOTION: Accept the financial statements for January 2021.
RESULT: Approved 7-0
MOTION: John Langmore
SECONDED BY: David Singleton
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 21-006

4. Authorize the Issuance, Sale and Delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Bonds, and Subordinate Lien Revenue Bond Anticipation Notes in accordance with specified parameters for construction of the 183 North Mobility Project and other System Improvements.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer, answers to board members' questions were provided by Glenn Opel, Partner with Bracewell LLP and Richard Ramirez, Regional Managing Director of Hilltop Securities Inc.

MOTION: Authorize the Issuance, Sale and Delivery of Central Texas Regional Mobility Authority Senior Lien Revenue Bonds, and Subordinate Lien Revenue Bond Anticipation Notes in accordance with specified parameters for construction of the 183 North Mobility Project and other System Improvements.
RESULT: Approved 7-0
MOTION: John Langmore
SECONDED BY: Mike Doss
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 21-007

5. Discuss and consider approving the Mobility Authority Annual Report.

Presentation by Jori Liu, Acting Director of Communications.

MOTION: Approve the Mobility Authority Annual Report
RESULT: Approved 7-0
MOTION: Mike Doss

SECONDED BY: David Singleton
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: **RESOLUTION NO. 21-008**

6. Discuss and consider awarding a contract to Deloitte Consulting LLP for the development of a data platform and associated transaction routing and system interfaces to support toll transaction management.

Presentation by Tracie Brown, Director of Operations and Greg Mack, Assistant Director of IT & Toll Systems.

MOTION: Award a contract to Deloitte Consulting LLP for the development of a data platform and associated transaction routing and system interfaces to support toll transaction management.

RESULT: Approved 7-0

MOTION: Mark Ayotte

SECONDED BY: John Langmore

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None.

ADOPTED AS: **RESOLUTION NO. 21-009**

7. Discuss and consider approving a shortlist of proposers to receive the Request for Proposals for Toll Systems Collection Integration and Maintenance Services.

Presentation by Tracie Brown, Director of Operations.

MOTION: Approve a shortlist of proposers to receive the Request for Proposals for Toll Systems Collection Integration and Maintenance Services.

RESULT: Approved 7-0

MOTION: Mike Doss

SECONDED BY: Mark Ayotte

AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton

NAY: None.

ADOPTED AS: **RESOLUTION NO. 21-010**

8. Discuss and consider approving a contract with Great Hills Constructors for the design and construction of the 183 North Mobility Project.

Presentation by Mike Sexton, P.E., Acting Director of Engineering.

MOTION: Approve a contract with Great Hills Constructors for the design and construction of the 183 North Mobility Project.
RESULT: Approved 7-0
MOTION: David Singleton
SECONDED BY: David Armbrust
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 21-011

9. Discuss and consider authorizing the Interim Executive director to negotiate and execute an Amended and Restated Project Development Agreement with TxDOT for the 183 North Mobility Project.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer.

MOTION: Authorize the Interim Executive director to negotiate and execute an Amended and Restated Project Development Agreement with TxDOT for the 183 North Mobility Project.
RESULT: Approved 7-0
MOTION: David Singleton
SECONDED BY: David Armbrust
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 21-012

10. Discuss and consider approving Work Authorization No. 21_01 with Atkins North America Inc. for general engineering consultant services to provide project management and oversight for the Barton Skyway Ramp Relief Project.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer and Mike Sexton, P.E., Acting Director of Engineering.

MOTION: Approve Work Authorization No. 21_01 with Atkins North America Inc. for general engineering consultant services to

provide project management and oversight of the Barton Skyway Ramp Relief Project.

RESULT: Approved 7-0
MOTION: David Singleton
SECONDED BY: Mark Ayotte
AYE: Armbrust, Ayotte, Doss, Jenkins, Langmore, Meade, Singleton
NAY: None.

ADOPTED AS: RESOLUTION NO. 21-013

Briefings and Reports

11. Regional Express Bus Park and Ride update.

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer and Jeff Dailey, Deputy Executive Director.

12. Aesthetic improvements in the vicinity of MoPac and Lake Austin Boulevard.

Presentation by Mike Sexton, P.E., Acting Director of Engineering and Robert Goode, Deputy Executive Director.

Note: Bill announced a pause to Item 12 and the postponement of items 13.A thru 13.D and proceeded to present Item 13.E

13. Executive Director Report

E. Weather response and impact to operations

Presentation by Bill Chapman, Interim Executive Director & Chief Financial Officer, Mike Sexton, P.E., Acting Director of Engineering, and John Jones, Roadway & Facility Maintenance Manager. The Chairman and the Board recognize the sustained hard work and dedication of Roadway & Facility Maintenance staff including John Jones, Roadway & Facility Maintenance Manager, Ruben Oseguera, Sr. Roadway Facilities Maintenance Coordinator, and Brian Booth, Roadway & Facility Maintenance Specialist during the winter weather storm that affected the Central Texas region.

12. Aesthetic improvements in the vicinity of MoPac and Lake Austin Boulevard.

Robert Goode, Deputy Executive Director continued presenting.

Executive Session

Chairman Jenkins announced in open session at 11:35 a.m. that the Board would recess the meeting and reconvene in Executive Session to deliberate the following item:

16. Discuss personnel matters as authorized by §551.074 (Personnel Matters).

After completing the executive session, the Board reconvened in open meeting at 12:03 p.m.

Regular Items

After confirming that no member of the public wished to address the Board, Chairman Jenkins declared the meeting adjourned at 12:04 p.m.

17. Adjourn Meeting.